



**MOORETOWN RANCHERIA**  
**1 ALVERDA DRIVE**  
**OROVILLE, CA 95966**  
**(530) 533-3625**

## APPLICATION FOR EMPLOYMENT

- New Hire                       Tribal Member  
 Rehire                               Native American

**Position(s) Desired:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Last Name	First Name	Middle Name
Street Address		Home Telephone (    )
City, State, Zip Code		Message Telephone (    )
Are you over the age of 21?      ___ Yes      ___ No		Sex: ___ Male    ___ Female
Email: _____		
Tribal Affiliation: _____ Roll #: _____		
Have you ever applied for employment with us? ___ Yes      ___ No      If yes, month and year: _____		
Do you have any relatives employed at Mooretown Rancheria or one of its enterprises? ___ Yes      ___ No      If yes, name of relatives: _____		
Are you legally eligible for employment in the United States? ___ Yes    ___ No    (If no, please explain)		
Are you available for full-time work (apart from absence for religious observance)? ___ Yes    ___ No If not, what hours/days can you work? _____		

**List residences for the past 10 years:**

City	County	State	From (Mo/Yr)	To (Mo/Yr)

**Employment History:** List your job history for the past 10 years, beginning with your current or most recent employer. The employer's phone number and dates of employment are required. Continue on the reverse side, if necessary.

Employer:	Address City State Zip Code	Phone
Supervisor:		
Job Title:		Dates of Employment From: _____ To: _____
Job Duties: _____ _____		
Why did you leave this position? _____		
Employer:	Address City State Zip Code	Phone
Supervisor:		
Job Title:		Dates of Employment From: _____ To: _____
Job Duties: _____ _____		
Why did you leave this position? _____		
Employer:	Address City State Zip Code	Phone
Supervisor:		
Job Title:		Dates of Employment From: _____ To: _____
Job Duties: _____ _____		
Why did you leave this position? _____		
Employer:	Address City State Zip Code	Phone
Supervisor:		
Job Title:		Dates of Employment From: _____ To: _____
Job Duties: _____ _____		
Why did you leave this position? _____		

**Education:**

Name & Location of School	No. of Years Completed	Date Completed	Degree/Diploma
High School			
College			
Business/Trade/Technical			

**References:** List three personal references. Do not include supervisors listed in the Employment History section.

Name	Address	Phone

I understand the Immigration Reform and Control Act of November 6, 1986, requires me to prove the legality of my residency or citizenship. I am also aware that the failure to provide such proof at the time of request may legally force my termination. I understand that nothing contained in this employment application or in granting of an interview is intended to create a contract between myself and Mooretown Rancheria for either my employment or the provision of any benefits. I further understand that if an employment relationship subsequently is established, I will have the right to terminate my employment at any time and Mooretown Rancheria will have a similar right. In addition, I understand that no promise, representation or agreement contrary to the foregoing is binding on Mooretown Rancheria unless made in writing and signed by myself and an authorized representative of Mooretown Rancheria.

\_\_\_\_\_  
**Initial**

I understand that if I am considered for employment, the Mooretown Gaming Commission, a separate regulatory agency of the Mooretown Rancheria, will investigate my background and employment history, including a credit and criminal record check. I specifically consent to this investigation.

\_\_\_\_\_  
**Initial**

I certify that all answers to questions in this application and additional information I may have submitted are true and complete to the best of my knowledge. I understand that giving false information, misrepresenting facts, and material omissions may be grounds for denial of employment or discharge if hired. I hereby authorize investigation of all statements and references provided during the application process to give Mooretown Rancheria and the Mooretown Gaming Commission any and all pertinent information they may have, personal or otherwise, and release from all liability or responsibility, Mooretown Rancheria, the Mooretown Gaming Commission, any agent of either entity and all persons, companies or corporations providing information to Mooretown Rancheria or the Mooretown Gaming Commission about me.

\_\_\_\_\_  
**Initial**

I understand that all final applicants receiving job offers for positions, including full-time, part-time, and temporary, will have job offers conditioned on satisfactorily passing a drug test. Individuals with positive drug testing results will not be hired and may not apply or be considered for employment for one year after positive drug test results.

\_\_\_\_\_  
**Initial**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Applicant's Signature**

***Mooretown Rancheria is proud to offer a drug free work environment***



## Mooretown Rancheria

Available Hours of Work

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Are you available for Grave shifts?      Yes \_\_\_\_\_      No \_\_\_\_\_

Are you available for Swing shifts?      Yes \_\_\_\_\_      No \_\_\_\_\_

Are you available Weekends?      Yes \_\_\_\_\_      No \_\_\_\_\_

Do you have any work conditions to dates or times you would like us to know about?

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\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Applicant's Signature**



## **MOORETOWN RANCHERIA**

### ***Request, Authorization and Consent to Release of Employment Information***

I request, authorize and consent to the release of information to a representative of Mooretown Rancheria Human Resources Department regarding my previous employment. I authorize all past employer or agents that they may designate to respond to verbal or written inquiries from Mooretown Rancheria regarding my employment record, including but not limited to positions held, dates of employment, last pay rate, and work performance, disciplinary records, reliability and any incidents of dishonesty, insubordination, violence, and or unsafe, harmful or threatening behavior.

I hereby release and hold any person, organization or previous employer who furnishes information to the Mooretown Rancheria Human Resources Department harmless from any claims arising from its investigation of my background.

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***Name (Please Print)***

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***Date***

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***Signature***